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UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT SEATTLE

MUIO TRAN, et al ,

Plaintiff(s),

v.

THE CITY OF SEATTLE,

Defendant(s).

CASE NO. C01-1081Z

ORDER REGARDING INITIAL  
DISCLOSURES, JOINT STATUS  
REPORT, AND EARLY  
SETTLEMENT

**I. INITIAL SCHEDULING DATES**

Pursuant to the December 1, 2000 revisions to the Federal Rules of Civil Procedure, the Court sets the following dates for initial disclosure and submission of the Joint Status Report and Discovery Plan:

Deadline for FRCP 26(f) Conference: August 27, 2001

Initial Disclosures Pursuant to FRCP 26(a): September 3, 2001

Combined Joint Status Report and Discovery Plan as Required by FRCP 26(f) and Local Rule CR 16: September 10, 2001

**II. JOINT STATUS REPORT & DISCOVERY PLAN**

All counsel and any pro se parties are directed to confer and provide the Court with a combined Joint Status Report and Discovery Plan (the "Report") by September 10, 2001. This conference shall be by direct and personal communication, whether that be a face-to-face meeting or a telephonic conference.

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AND EARLY SETTLEMENT - 1

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1 The Report will be used in setting a schedule for the prompt completion of the case. It must contain the  
2 following information by corresponding paragraph numbers:

3 1. A statement of the nature and complexity of the case.

4 2. A statement of which ADR method (mediation, arbitration, or other) should be used. The  
5 alternatives are described in Local Rule CR 39.1 and in the ADR Reference Guide which is available from  
6 the clerk's office. If the parties believe there should be no ADR, the reasons for that belief should be  
7 stated.

8 3. Unless all parties agree that there should be no ADR, a statement of when mediation or  
9 another ADR proceeding under Local Rule CR 39.1 should take place. In most cases, the ADR  
10 proceeding should be held within four months after the Report is filed. It may be resumed, if necessary,  
11 after the first session.

12 4. A proposed deadline for joining additional parties.

13 5. A proposed discovery plan that indicates:

14 A. The date on which the FRCP 26(f) conference and FRCP 26(a) initial disclosures  
15 took place;

16 B. The subjects on which discovery may be needed and whether discovery should be  
17 conducted in phases or be limited to or focused upon particular issues;

18 C. What changes should be made in the limitations on discovery imposed under the  
19 Federal and Local Civil Rules, and what other limitations should be imposed,

20 D. A statement of how discovery will be managed so as to minimize expense (e.g.,  
21 by foregoing or limiting depositions, exchanging documents informally, etc ); and

22 E. Any other orders that should be entered by the Court under FRCP 26(c) or under  
23 Local Rule CR 16(b) and (c).

24 6. The date by which the remainder of discovery can be completed.

1       7. Whether the parties agree that a full-time Magistrate Judge may conduct all proceedings,  
2 including trial and the entry of judgment, under 28 U.S.C. § 636(c) and Local Rule MJR 13. Agreement  
3 in the Report will constitute the parties' consent to referral of the case to a full-time Magistrate Judge.

4       8. Whether the case should be bifurcated by trying the liability issues before the damages  
5 issues, or bifurcated in any other way.

6       9. Whether the pretrial statements and pretrial order called for by Local Rules CR 16(e), (h),  
7 (i), and (l), and 16 1 should be dispensed with in whole or in part for the sake of economy.

8       10. Any other suggestions for shortening or simplifying the case

9       11. The date the case will be ready for trial.

10       12. Whether the trial will be jury or non-jury.

11       13. The number of trial days required.

12       14. The names, addresses, and telephone numbers of all trial counsel.

13       15. If, on the due date of the Report, all defendant(s) or respondent(s) have not been served,  
14 counsel for the plaintiff shall advise the Court when service will be effected, why it was not made earlier,  
15 and shall provide a proposed schedule for the required FRCP 26(f) conference and FRCP 26(a) initial  
16 disclosures.

17       16. Whether any party wishes a scheduling conference prior to a scheduling order being  
18 entered in the case.

19       If the parties are unable to agree on any part of the Report, they may answer in separate  
20 paragraphs. No separate reports are to be filed.

21       The time for filing the Report may be extended only by court order. Any request for extension  
22 should be made by telephone to Casey Condon at 206-553-0281.

23       If the parties wish to have a status conference with the Court at any time during the pendency of  
24 this action, they should notify Casey Condon at 206-553-0281.

### **III. PLAINTIFF'S RESPONSIBILITY**

This Order is issued at the outset of the case, and a copy is delivered by the clerk to counsel for plaintiff (or plaintiff, if pro se) and any defendants who have appeared. Plaintiff's counsel (or plaintiff, if pro se) is directed to serve copies of this Order on all parties who appear after this Order is filed within ten (10) days of receipt of service of each appearance. Plaintiff's counsel (or plaintiff, if pro se) will be responsible for starting the communications needed to comply with this Order.

#### IV. EARLY SETTLEMENT CONSIDERATIONS

When civil cases are settled early -- before they become costly and time-consuming -- all parties and the court benefit. The Federal Bar Association Alternative Dispute Resolution Task Force Report for this district stated:

[T]he major ADR related problem is not the percentage of civil cases that ultimately settle, since statistics demonstrate that approximately 95% of all cases are resolved without trial. However, the timing of settlement is a major concern. Frequently, under our existing ADR system, case resolution occurs far too late, after the parties have completed discovery and incurred substantial expenditure of fees and costs.

The judges of this district have adopted a resolution "approving the Task Force's recommendation that court-connected ADR services be provided as early, effectively, and economically as possible in every suitable case "

The steps required by this Order are meant to help achieve that goal while preserving the rights of all parties.

If settlement is achieved, counsel shall notify Casey Condon at 206-553-0281.

## V. SANCTIONS

A failure by any party to comply fully with this Order may result in the imposition of sanctions.

DATED: July 30, 2001

United States District Judge